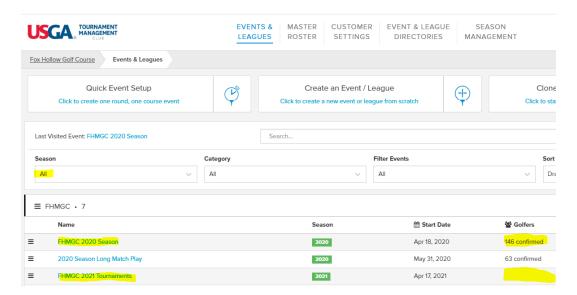
FHMGC Email Procedure

Basic Steps to send email to all members:

- 1) Log into GolfGenius.com
- 2) Select the FHMGC League.
- 3) Select the GOLFERS tab
- 4) Select either Manage Emails
- 5) Write and send email.

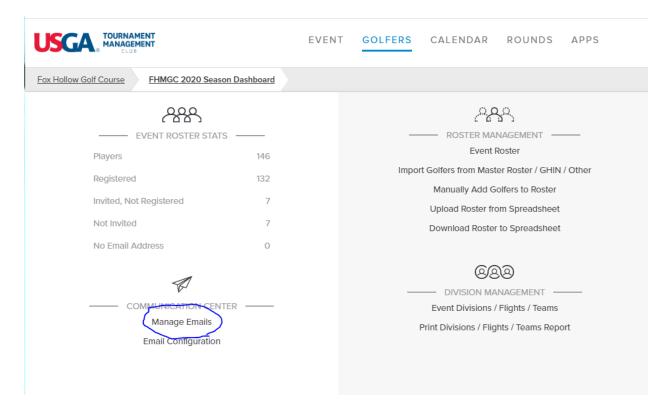
Log into Golf Genius using the www.golfgenius.com website and your username and password.

On the main GG page, select League that you would like to use. If it's early in the season, you want to choose the 2020 league to send emails, or use the 2021 league once it been populated.

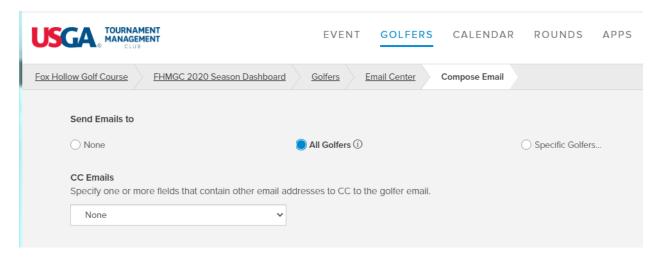


Notice the Season setting, if you don't see the season you are looking for, check here. Also, as of this screen shot, there are no golfers entered into the 2021 league yet, so use the 2020.

Click the FHMGC league, then click the GOLFERS tab, once this screen appears, click the Manage Emails in the Communication Center section.



Now, click the Compose Email button, enter your email text and send.



You will want to send the emails to All Golfers. Use the preview at the bottom of the page to view and proof you email before sending.

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